

## Job Description

<b>Job Title:</b>	Electrical Lecturer
<b>Salary:</b>	£41,077- £46,226 per annum
<b>Contract:</b>	Full time, Permanent
<b>Hours:</b>	35 per week

### Key Purpose:

To plan and deliver a wide range of challenging, relevant learning and work experiences that ensure all learners can develop and apply the skills, knowledge, behaviours, and attitudes required for the 21st Century learning, life and work.

### Main Duties and Responsibilities:

- To act as a learning manager and take responsibility for the day-to-day management of courses you deliver for.
- To teach across a range of courses and be involved in student support.
- To prepare appropriate teaching materials, including ICT/ILT materials, and keep them up to date.
- To successfully embed English and Maths in all teaching: both practical and theory.
- To assess and monitor students work.
- To liaise with employers and secure work experience placements; monitor placements and assess in the workplace.
- Undertake associated duties of administration and record keeping, enrolment and examination procedures etc.
- To promote the curriculum development of existing and new courses, including monitoring, evaluation, and quality assurance.
- Marketing and recruiting students.
- Attend college and section meetings, attend relevant staff development events
- To undertake other duties as appropriate
- To take responsibility around BKSB initial/diagnostic assessment and target setting as per student results for the area of Woodwork/Construction for LD students
- Record and monitor your student's targets, progress, results, and other areas of study on Promonitor.
- Develop employer links and work experience within the field of woodwork / construction and associated industries.

### The successful candidate will have:

- Level 3 Electrical Engineering or Installation qualification, along with the following- 18th Edition Wiring Regulations qualification and Testing and Inspection of Electrical Systems qualification.
- Achievement of or working towards a recognised teaching qualification.
- Competent industrial experience in an electrical based working environment.

- knowledge and / or experience of teaching in one or more fields of Electrical Installations (desirable)
- 18th Edition Wiring Regulations qualification.
- 2391 Testing and Inspection qualification.
- The ability to deal promptly and effectively with inappropriate behaviour in the classroom.
- Excellent time management skills.
- Excellent interpersonal, written, and verbal communication skills.
- The ability to prepare written and visual teaching materials including the effective use of Information Learning Technology, eg Virtual Learning Environment, Power-Point supported by key software.
- Ability to manage time effectively and consistently meet deadlines.
- Ability to identify and articulate business opportunities.
- Strategic thinking

All teaching staff at the College are expected to support students to develop their English and Maths skills, using teaching, learning and assessment opportunities within the curriculum or through the delivery of Additional Learning Support, to do so. You will be expected to mark students' work carefully and thoroughly, giving advice on how it could be improved, and correcting spelling, grammar, and vocabulary when necessary.

Newly appointed staff without a Level 2 English and Maths qualification will be supported with in-service training to develop their professional skills to enable them to confidently develop the English and Maths skills of their students.

**N.B.** This job description is designed to outline a range of main duties that may be encountered. It is not designed to be an exhaustive listing of tasks and can be varied in consultation with the post holder to reflect changes in the job or the organisation.